

OUDTSHOORN

Munisipaliteit • Umasipala • Municipality



A TOWN TO WORK, LEARN, PLAY AND PROSPER

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OUDTSHOORN MUNICIPALITY

APPLICATION FOR FUNDING: SPORT SECTION

SECTION A:

PROFILE

1. CLIENT PROFILE:

- 1.1 NAME OF ORGANISATION:
- 1.2 CONTACT PERSON
- 1.3 CAPACITY:
- 1.4 ADDRESS:
- 1.5 HOME NO:
- 1.6 WORK NO:
- 1.7 MOBILE NO:
- 1.8 FAX NO:
- 1.9E-MAIL ADDRESS:
- 1.10WEBSITE ADDRESS:

Capacity	Name and Surname	Gender	Demographics	Contact No
a. Chairperson/ President				
b. Vice-Chairperson/ Vice-President				
c. Secretary				
d. Treasurer				
e. Development Officer				
f. Paid Staff, if any				
g. Transformation officer				

1.11 Are you affiliated to the Local Sport Council?

Yes		NO	
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1.12 Date of your organizations last Annual General Meeting:

.....
(Attach AGM minutes signed by the Chairperson)

1.13 List the number of disadvantaged players in your organizations.

.....

1.14 List the number of players selected from the disadvantaged communities in your provincial squad.

.....

1.15 List the number of players selected for the national squad:

.....

1.16 Organization's sport code season (calendar months):.....to.....

1.17 Does your organization host an annual awards ceremony

.....

2. FINANCIAL INFORMATION

2.1 Stipulate financial year end:

.....

2.2 Banking Account Details: (must be confirmed by bank)

Name of Account Holder:

Bank:

Type of Account:

Account Number:

Branch Number:

2.3 Please attach audited financial statements of the organization as accepted at the last AGM.

2.3.1 Please attach a budget on how funding will be utilized which you are applying for.

2.3.2 All recipients that receive funding from the Oudtshoorn Municipality must adhere to the following:

- The logo of Oudtshoorn Municipality must appear on all correspondence sent out by the recipient.
- Oudtshoorn Municipality needs to be mentioned as funder in all media releases before, during and after the event.
- Councilors and officials of the Oudtshoorn Municipality must be invited to any function the recipient will host before, during or after an event.
- Oudtshoorn Municipality will have the right to display branding material at the functions and at the event.
- The event must take place within the Greater Oudtshoorn Municipality Area.

SECTION B: FEDERATIONS

(COMPLETE ONLY IF HOSTING A MAJOR EVENT IN 2014/15)

INTER-PROVINCIAL, NATIONAL OR INTERNATIONAL MAJOR SPORT EVENTS

FEDERATION:

3. EVENT DETAILS:

3.1 Type of Event:

3.2 Date of Event:

3.3 Event Status (mark with x in appropriate box)

International	
National	
Provincial	
Regional	
Other	

3.4 Objective of the Event

.....

3.5 Venue/s where the event is to be held:

Organization/Company Name	
Contact Person:	
Telephone Number:	
Cell phone Number:	
E-mail address:	
Address: (Physical):	

3.6 Resource contribution of partner: (mark with X in appropriate block)

Financial	
Administrative	
Marketing	
other	

TYPE	X
International	
National	
Provincial	
Regional	

3.7 Does the event enjoy the support and endorsement of the concerned?

National federation? (If yes please attach the letter of endorsement and support)

Yes		No	
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4. PARTICIPANT DETAILS

Participant Target Audience (mark with X in appropriate box)

4.1 List the Countries, Provinces, or Regions participating.

Country/Province/Region	Anticipated Numbers

4.2 Participant Numbers:

Players	
Officials	
Male	
Female	
Disabled	

5 EVENT MANAGEMENT DETAILS

5.1 Event manager appointed?

YES		NO	
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5.2 If yes: please complete Voluntary Consultant

5.3 Name of Event Manager/ coordinator:

5.4 Telephone Number:

5.5 Cell phone:

5.6.Fax:

5.7 Address :(physical)

5.8 Federation Capacity

6 SECTION C: EVENT HISTORY

6.1 Brief event history:

.....
.....
.....

6.2 Did the federation receive previous funding for this type of event from the municipality? Only applicable in 2015.

YES		NO	
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(If YES please complete 6.2.1 onwards)

6.2.1 Date of Event

.....

6.2.2 Event report submitted:

YES		NO	
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6.2.3 Financial Report

YES		NO	
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6.3 Please list and attach relevant document if 5.2.2 & 5.2.3 have not been submitted: Only applicable in 2015.

7. EVENT BUDGET

You are required to disclose all your possible sources of income.

INCOME		EXPENDITURE	
DETAILS	RANDS	DETAILS	RANDS
TOTAL		TOTAL	
		BUDGET DEFICIT/SURPLUS	

APPLICANT:

SIGNATURE :

CHAIRPERSON

SIGNATURE OF CHAIRPERSON

ANNEXURE 1

	2014	Target for 2015
Number of Clubs		
Number of Clubs in disadvantaged areas		
Number of Members		
Number of Female Members		
Number of Members with a Disability		
Number of Historically Disadvantaged Members		
Number of Females on the Executive Committee		

LIST OF CLUBS (Attach separate list in the format below)

Name of Club	Municipality	No. of members	Contact Person and details

ANNEXURE 2

REPORT OF FUNDING RECEIVED FROM OUDTSHOORN MUNICIPALITY. (ONLY APPLICABLE IN 2015)

Funding source		2013/14	TOTAL
Development			
Ad-hoc			
Major Event			
Transformation			
Administration			
OTHER			

PLEASE NOTE ALL APPLICATION FORMS MUST HAVE THE FOLLOWING ATTACHMENTS: ONLY APPLICABLE IN 2014.

NO	ATTACHMENTS	TICK
1.	Narrative & Financial Report of how Oudtshoorn Municipality funding was disbursed.(Only applicable in 2015)	
2.	Copy of Signed AGM minutes. (must be submitted)	
3.	Audited Financial Statements (must be submitted)	
4.	Signed Constitution(if amended at last AGM)(must be submitted)	
5.	Bank confirmation of account (must be submitted)	
6.	Annexure 1: Federation Audit (must be submitted)	
7.	Annexure 2: Oudtshoorn Municipality funding receipt schedule(Only applicable in 2015)	
8.	Event Report(Only applicable in 2015)	
9.	If event is hosted by a club, please attached a letter from your federation stating that they sanction the event.(Must be submitted if applicable)	

Application completed by:

Capacity of applicant:

Signature of applicant:

Signature of Chairperson:

Date: